

**ORFORD & GEDGRAVE PARISH COUNCIL**  
**The Town Hall, Market Hill, Orford, Woodbridge, Suffolk. IP12 2NZ**  
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**Minutes of the 275<sup>th</sup> meeting of Orford & Gedgrave Parish Council**  
**held on Wednesday 14<sup>th</sup> February 2024 at 7.00pm in the New Room of the Town Hall.**

Present: Cllr Karen King (Vice-Chair)  
Cllr Margaret Green  
Cllr Mary Iliff  
Cllr Ian Thornton

Cllr Jonnie Howard  
Cllr Nigel Addy  
Cllr Richard Mallett

In Attendance 1 member of the public.

**Opening remarks**

**As the Chair (Cllr Macro) was absent, the Vice Chair (Cllr King) conducted the meeting.**

**MINUTES**

**1. Reports from Representatives**

1. County Councillor Andrew Reid.  
Andrew Reid submitted a written report and his apologies for the meeting.
2. District Councillor Tim Wilson  
Tim Wilson had submitted a written report and his apologies for the meeting.

**2. Apologies for absence:**

Cllr Wingrove, Cllr Macro (Chair), Cllr Ambury, Cllr Greenwell, Andrew Reid and Tim Wilson.

**3. Acceptance of Apologies**

The Councillors all agreed to accept the apologies.

**4. Declarations of interest:**

Cllr King – Planning application DC/24/0257/TEL.

**5. Applications for dispensation:**

None

**Planning application**

A member of the public attended the meeting to listen to the comments from the Parish Council regarding a planning application.

Cllr King proposed that the planning application was discussed earlier so that the MoP could leave if they wanted.

**DC/24/0277/FUL – Land at the New Stables, Daphne Road, Orford, IP12 2NH**  
Erection of a new dwelling, relocation of existing private stables within the site.  
Cllr King asked the MoP if they had any comments to make regarding the planning application.

The MoP stated that the location of the property had moved slightly due to the risk of flooding the ESC planners had recommended this.

Cllr King said that she had seen a comment on the ESC website regarding the Environment Agency. There appears to be no change in the size of the proposed property.

The MoP commented that the Coastal Rivers Expert had answered that query.

Cllr Addy said that this application is outside the village envelope and within a green belt area. Planners refused the previous application, but the items raised have been addressed although the PC will maintain the same view as last time.

Cllr King said that the PC comments will be sent through to ESC.

**6. It was agreed by those that attended, that the minutes of the 274<sup>th</sup> Parish Council (PC) meeting held on the 10<sup>th</sup> January 2024 be accepted as a true record of the meeting.**

Cllr Thornton had made a small amendment to the minutes, to ensure clarification.

**7. Matters arising from the 274<sup>th</sup> Parish Council meeting held on the 10<sup>th</sup> January 2024.**

**7.1 8 Town farm Estate** – Cllr Iliff commented that the information regarding the sale of the property had still not been received, a chasing email would be sent.

ACTION: To place on the next agenda.

**7.2 Friends Garage Update** – Cllr Addy reported that a pre-planning meeting had taken place last Friday and the development seems to be moving forward. The planning department has accepted the principal of the whole site being residential, with possibly two affordable houses which may be given to a local housing association. There may be a tweak to the design of the properties.

Cllr Howard asked if there was a layout of the site, and does it link into Seaforth House?

Cllr Addy stated that Seaforth house is moving forward, the tiles have been removed from the old house, this is to check for bats. The garage site will be a blend of Seaforth House and Toller Close. There maybe a planning application in place by March.

ACTION: To continue to place on the agenda.

**7.3 Alde & Ore** – No current update.

ACTION: To place on the next agenda.

**7.4 Trees** – The Clerk reported that Cllr Macro and her had met with Tim Will to purchase the trees. Tim had the trees and will be planting them shortly, two on the Knoll, and two in Broad Street. One of the trees in Broad Street is to replace the Platinum Jubilee Oak.

ACTION: Cllr Macro to speak with Tim Will to inform him of the positioning of the trees.

**7.5 20's plenty** – Ongoing.

ACTION: To continue to monitor and place on the agenda.

**7.6 'H' markings** – The Clerk reported that a quote had been received regarding the cost to repaint the 'H' markings, this was £150. Cllr Thornton proposed that the PC accepts the quote, this was seconded by Cllr Howard and agreed by all the Council.

ACTION: Clerk to inform the company to go ahead with the painting of the 'H' markings.

**7.7 Road Signs** – Cllr King reported that she had been informed by a resident that the road sign at the end of Broad Street may be fixed within 10-14 weeks.

Cllr Howard reported that he had spoken with Leiston Press regarding a new copy of the sign, this was to cost £600, and a resident had offered to erect the sign free of charge. A donation of £500 from a resident of Quay Street would almost cover the cost of the sign.

One of the public houses had offered £100 if a sign pointing to them could be added to the road sign. This could be an issue as there are several businesses that could wish to have a brown sign on the road sign directing to them. This would be too much for the road sign to hold.

Cllr Thornton asked what the issue was with the existing sign?

Cllr King replied that the main post has rusted through.

ACTION: Cllr King to contact Highways concerning the fixing of the road sign. Cllr Howard to ask for an extension on the quote from Leiston Press.

**7.8 Recreation Ground** – The Clerk reported that she and the NOTT Clerk would be conducting a survey of the benches when the weather improves.

ACTION: Clerk place on the next agenda.

**7.9 Village Voice/Link** – Cllr King reported that as the Chair (Cllr Macro) was absent this would be brought to the next meeting.

ACTION: To bring to the next meeting.

**7.10 Footpath** – Cllr Howard said that he had met with EFM Surfacing to look at the potholes on the car park. Whilst there he had asked EFM to look at the area in front of the Jolly Sailor where a rather muddy footpath has been created on the village green. The footpath that runs up Quay Street also would benefit from being wider.

Cllr Thornton said that the area opposite the Jolly Sailor next to the car park, belongs to the NOTT although it is registered as a Village Green by the PC.

Cllr King suggested that photographs are taken and that Highways are contacted and made aware of the concern of the PC regarding Health & Safety on the current verge next to the footpath.

All the Council agreed to Cllr Kings suggestion.

ACTION: Cllr King to take photographs of the footpath verge and contact Highways.

**7.11 D-Day Commemoration** – further information to be available at the next PC meeting.

## **8. Contributions by members of the public.**

None

## **9. Finance**

**9.1 Authorisation for payment sheet** – There are three payments to authorise: A Macro (reimbursement for trees) - £172.00, J Backhouse (paint and labour for bus shelter interior (CIL payment)) - £172.00, MelBek (Parish council website (CIL payment)) £1005.30, Total £1318.39.

Also, the staff wages of £949 per month for February.

Income – East Suffolk Council (Enabling Communities Budget (D-Day Commemoration) £500.00. Total £500.00.

It was agreed by all the Councillors present to approve the payments.

## **10. Planning**

### **DC/24/0123/FUL & 0124/LBC – 49 Church Street, Orford, IP12 2NT**

Reconfigure ground floor partitions and form new stair to improve access to basement, replace kitchen bay with fully glazed extension, add timber clad rear extension, upgrade insulation to floors, walls and roofs, renew sash windows with slim double glazing, alter bathroom dormer and clad both dormers in lead and recover all roofs, including three new rooflights.

Cllr King commented that this is a lot of work but Listed Building Consent (LBC) is required.

Cllr Thornton said that if nothing contravenes the LBC, then the PC should agree.

The Council had no objection to this proposal.

ACTION: Clerk to inform ESC of the Council's decision.

### **DC/24/0135/FUL – 15 Ferry Road, Orford, IP12 2NR**

Two storey side extension with a single storey rear extension.

Cllr King said that this application will make a house on Ferry Road look very different.

There is an highways objection regarding the parking spaces. If the house is to become a four bedroom property it should have three parking spaces. This is not a problem for these properties as there is adequate space around the back of the site.

The Council had no objection to this proposal providing adequate space is given for parking.

ACTION: Clerk to inform ESC of the Council's decision.

### **DC/24/0143/FUL – 4 Nightingale Piece, Orford, IP12 2NP**

Erection of a single storey extension to the rear and dormer window on the hipped roof to the side.

Cllr Addy commented that this application is more modest in size than the previous applications. The extension is to be placed around the back of the property.

The Council had no objections to this proposal providing adequate parking space is available and the road access maintained.

ACTION: Clerk to inform ESC of the Council's decision.

**DC/24/0257/TEL – Land at Raydon Hall, Raydon Lane, Orford, IP12 2BT**

Prior Notification – Telecommunication – Mast and associated apparatus.

CLlr Addy commented that this is a replacement of the mast which is currently on Orford Ness.

The Council had no objections to this proposal.

ACTION: Clerk to inform ESC of the Council's decision.

**DC/24/0277/FUL – Land at the New Stables, Daphne Road, Orford, IP12 2NH**

Erection of a new dwelling, relocation of existing private stables within the site.

This has been discussed after item 5.

**DC/24/0316/TPO – High House High Street Orford Woodbridge Suffolk IP12 2NW**

1no. Beech (T1 on plan) - Crown reduce by up to 6 metres.

CLlr Mallett reported that he had looked at this proposal, and the work is being completed by a reputable company.

The Council had no objections to this proposal.

ACTION: Clerk to inform ESC of the Council's decision.

**Other notifications:**

**AP/24/0002/REFUSE – 114 Church Street, Orford, IP12 2LL**

An appeal has been made to the Secretary of State against the decision of ESC to refuse planning permission for Change of Use of residential annex to separate dwelling.

CLlr King said that the PC did not object to this application when it was presented to the Council.

**11. Parish Council Business: -**

**1. Re-adoption Village Green Policy, Gritting Policy, and the Electronic Communications & Social Media Policy.**

The Clerk reported that there are no changes to these documents.

It was agreed by all to re-adopt these documents.

CLlr Thornton suggested that as there are now residents of the village using the grit bins that the PC should place a disclaimer stating that anyone using the bins does so at their own risk.

ACTION: Clerk to make some disclaimer notices for the grit bins.

**2. Parking on Village Greens**

CLlr King commented that there are cars parking on the village green in Broad Street near to the new gate in the wall which leads to a holiday let.

CLlr Thornton asked if the PC could place a no-parking sign on the wall next to the gate.

CLlr Iliff said that when the holiday let was given permission the PC was assured that the village green would not be parked upon.

The Council agreed for the owner to be contacted seeking permission for a no parking sign to be placed on the wall next to the gateway.

ACTION: Clerk to contact the holiday let owner seeking permission for the no parking sign to be placed on the wall.

Member of the public left at 8.13pm.

**12. Correspondence**

**Resident – Footpath near the shop.**

The Clerk reported that an email had been received from a resident stating that the footpath that goes from the shop through to Pump Street posed a trip hazard to members of the public. It was suggested that the PC gains ownership of the footpath and maintains this. The site has been covered with some shingle which appears to have alleviated the problem.

The Council agreed that it did not wish to take ownership of the footpath, and that the shingle would be used again should the trip hazard appear.

**Recreation Ground** – The Clerk reported that an email had been received requesting the use of the football pitch for a fun football game. A response had been given stating that the pitch requires lines, nets etc. The person organising this said that they would be responsible for sorting those if they could. The Clerk is waiting for further communication.

The Council agreed that the football game could go ahead on the recreation ground.

**Easter Egg Hunt** – The Clerk reported that an email request had been received from OSLOF regarding the use of the recreation ground for the annual Easter Egg Hunt. This would be held on the morning of the 30<sup>th</sup> March.

The Council agreed to the use of the recreation ground for the Annual Easter Egg Hunt.

**ACTION:** Clerk to notify OSLOF stating that all the chocolate must be cleared from the site as this is a popular area for dog walkers.

**13. Items for next meeting:**

Items included at the next meeting as in the minutes.

**14. Date of next meeting: 13<sup>th</sup> March 2024**

**Meeting closed at 8.20pm.**