

## ORFORD & GEDGRAVE PARISH COUNCIL

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### Lone working risk assessment.

Lone workers are those who work by themselves without close or direct supervision.

<b>Risk</b>	<b>Who is at risk</b>	<b>How can the hazards harm</b>	<b>Normal control measures</b>
Violence	Parish Council employee	Physical assault/verbal abuse	Walk away from the situation. Ensure a colleague/friend/partner is aware you are working alone.
Illness, accident	Parish Council employee	Sudden illness,	First aid kit available Mobile phone to use for emergency call.
Use of machinery	Parish Council employee	Use of motor vehicle between locations.	Do not drive if feeling unwell.
Fitness of employee	Parish Council employee	Medically fit to undertake the job required.	Update from employee to line manager on regular basis, meeting after long sickness period to ensure readiness to return to work.