

ORFORD & GEDGRAVE PARISH COUNCIL
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Minutes of the 268th meeting of Orford & Gedgrave Parish Council
held on Wednesday 17th May 2023 at 7.00pm in the New Room of the Town Hall.

Present: Cllr Anne Macro
Cllr Margaret Green
Cllr Richard Mallett
Cllr Ian Thornton

Cllr Mary Iliff
Cllr Jonnie Howard
Cllr Karen King

In Attendance 0 members of the public.

Opening remarks

MINUTES

1. Election of Chairman for 2023/24 and Signing of Declaration of Acceptance of Office

Cllr A Macro asked for nominations for Chairman. Cllr Iliff proposed that Cllr A Macro remained as Chairman; this was seconded by Cllr Howard and agreed by all.
Cllr A Macro was duly **elected** as Chairman and the Declaration of Acceptance of Office was signed and witnessed by the Clerk.

2. Election of Vice Chairman for 2023/24 and Signing of Declaration of Acceptance of Office

Cllr A Macro asked for nominations for Vice-Chair.
Cllr Macro proposed that Cllr K King be the Vice-Chairman, this was seconded by Cllr Howard and agreed by all. Cllr King was duly **elected** as Vice Chairman and the Declaration of Acceptance of Office was signed and witnessed by the Clerk.

3. Reports from Representatives

1. County Councillor Andrew Reid.
Andrew Reid submitted a full written report to the PC and gave his apologies for this evening.
2. District Councillor Tim Wilson
No report received but he will attend the Annual Parish Meeting.

4. Apologies for absence:

Cllr Addy, Cllr Wingrove and Cllr Ambury.

5. Acceptance of Apologies

The Councillors all agreed to accept the apologies.

6. Declarations of interest:

Cllr Green – Relative works for Norse

7. Applications for dispensation:

None

8. It was agreed that the minutes of the 267th Parish Council (PC) meeting held on the 12th April 2023 be accepted as a true record of the meeting.

9. Matters arising from the 267th Parish Council meeting held on the 12th April 2023.

9.1 **15 Ferry Road** – Cllr Macro reported that there is no update on 15 Ferry Road, but there is news that 8 town Farm Estate is up for disposal.

Cllr Iliff is putting together a written response to submit to Flagship Housing Association.

9.2 **Friends Garage Update** – Cllr Wingrove submitted an email to the Council as he was absent, the email stated that a meeting had taken place with the CIC. It has been agreed that a letter from all three parties will be written and agreed to place in the Village Voice.

9.3 **Alde & Ore** – Cllr Wingrove sent an email which stated that there was no update.

ACTION: To place on the next agenda.

9.4 **Trees** – The Clerk reported that there was a company that would complete a tree survey on behalf of the PC, this would be at a cost of £840. It was agreed by all that the Clerk should contact ESC Tree Officer to see if this is something that they would do, or if they knew of any company that would be prepared to complete a tree survey.

ACTION: Clerk to email Falcon Saunders, ESC.

9.5 **Broad Street** – Cllr Macro said that there was no update from SCC Drainage Team.

ACTION: To place on the next agenda.

10. Contributions by members of the public.

Please see above.

11. Finance

11.1 **Authorisation for payment sheet** – There are six payments to authorise Doctorsdrift Pest Control (Mole Control) - £140.00, Orford Meat Shed (Coronation BBQ food) - £168.26, Tricky Twister (Coronation entertainment) £225.00, Laura Wyatt (Coronation entertainment) £170.00, Peter Hepworth (Coronation Entertainment) £130, and The Kings Head (Coronation BBQ) £104.22 Total £937.48.

Also, the staff wages of £949.

Income from Tiller Properties (Coronation donation) £300, ESC (CIL payment) £1335.65, NOTT (Coronation donation) £425, ESC (1st Precept payment) £14709.50, Mr & Mrs Bevan (Coronation donation) £50, JR Grimsey Farms (Coronation donation) £100, Donations for Village Events (Bucket collection, Earmarked Fund) £549.90, HMRC (VAT refund) £532.86. Total £18002.91

It was agreed by all to approve the payments.

11.2 **Insurance Renewal** – The Clerk reported that the renewal for the insurance had been received and this was for £689.88. This was an increase from last year of £39.85. It was agreed by all to accept this quote.

Cllr Iliff asked if the Clerk could clarify whether the Legal Cover would cover a Solicitor of the PC's choice, or whether the PC would have to use the Insurance Companies approved provider.

ACTION: Clerk to email the insurance company to clarify the use of the Solicitor.

10. Planning

DC/23/0928/FUL – 114 Church Street, Orford, IP12 2LL

Change of use of residential annex to separate dwelling.

It was agreed by the full Council not to comment on this application but to place some concerns about the parking and the road safety increase in the traffic on a blind bend.

ACTION: Clerk to send PC's comments to ESC.

DC/23/1675/LBC – Hill House, Market Hill, Orford, IP12 2LQ

Listed building consent – internal alterations throughout.

It was agreed by the full Council not to comment on this application.

ACTION: Clerk to send PC's comments to ESC.

Other notifications:

11. Parish Council Business: -

1. King's Coronation

Cllr Macro reported that a good afternoon was had by all.

Cllr Iliff wished to have it in the minutes that thanks should go to the Backhouse family for all their hard work in the afternoon.

2. Moles

Cllr Macro reported that there is a problem with moles on the recreation ground. At the moment someone local looks after the mole catching but is struggling to eliminate them. Norse has offered to clear the moles on this area.

ACTION: Clerk to obtain a quote from Norse just to catch the moles on the recreation ground. Clerk to contact existing Mole Catcher to discuss the different areas of the village.

3. General Power of Competence

It was agreed by all the Council to adopt the General Power of Competence as the required criteria was met with sufficient elected members and a qualified Clerk.

4. Website Quote

The Clerk reported that it would be an advantage to the PC if there was to be a website that fitted the needs of the PC and the legal requirements for accessibility. A couple of quotes had been obtained and it was agreed to proceed with Melbek. The Clerk checked the expenditure for this, and CIL money may be used. The initial set up would be £695, with an annual charge of £115.

It was agreed by all the Council to proceed with the new website.

ACTION: Clerk to contact Melbek to start building the new website.

5. Renewal of preferred Contractors.

It was agreed by the full Council that a preferred handyman was not required, a person would be hired at the time it was needed and the preferred tree contractor would be Tim Will, Tree Climber as he is a local person.

6. Parish Council Representatives on outside bodies.

Cllr Green and Cllr Macro attend the Recreation Ground Management Committee.

Cllr Wingrove attends the SALC and the Alde & Ore meetings, as well as Friends Garage meetings.

The Clerk and Cllr King will attend the Community Partnership meetings.

The Clerk and Cllr Macro will attend the Woodbridge & District ASB meetings.

7. The Village Feast

Cllr Macro reported that the Orford Meat Shed are providing a hog roast, the Bar Mann is providing the outside bar and the music will be by a band called the Three Eyed Fish, this is because a member of the Flaming Cheek band is not available on the required date.

8. Generic Email Addresses

After some discussion it was agreed that the Clerk should investigate whether the generic email was mandatory.

ACTION: Clerk to seek advice from SALC regarding the email addresses.

12. Correspondence

Orford Primary School Fundraising – The Clerk read out an email from a member of the OSLOF team as they wish to hold a 'Orford Fest' on the recreation ground, this would be a group of stall holders, food stall, and live music. All the proceeds will go to the school. The Councillors agreed this but would like further details.

ACTION: Clerk to respond stating that the Council require further information, risk assessment, event plan, confirmation of the Sport Club music licence etc.....

Cllr Thornton left the meeting at 8.00pm.

East Suffolk Planning Alliance – Cllr King said that this may be of benefit to the PC to join this, it was agreed by all that Cllr King is the representative for the PC.

13. Items for next meeting:

Items included in the minutes,

14. Date of next meeting: 14th June 2023

Meeting closed at 8.05pm.