

ORFORD & GEDGRAVE PARISH COUNCIL
The Town Hall, Market Hill, Orford, Woodbridge, Suffolk. IP12 2NZ
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Minutes of the 262nd meeting of Orford & Gedgrave Parish Council
held on Wednesday 12th October 2022 at 7.00pm in the New Room of the Town Hall.

Present: Cllr Anne Macro
Cllr Richard Mallett
Cllr Nigel Addy

Cllr Peter Smith
Cllr Craig Ambury
Cllr Mary Iliff

In Attendance 0 members of the public.

Opening remarks

MINUTES

1. Reports from Representatives

1. County Councillor Andrew Reid.
Written report submitted and apologies sent.
2. District Councillor Ray Herring
No written report submitted, and apologies sent.

2. Apologies for absence:

Cllr Wingrove, Cllr Green, Cllr Howard, Cllr Thornton, Cllr King and the Clerk.

3. Acceptance of Apologies

The Councillors all agreed to accept the apologies.

4. Declarations of interest:

None

5. Applications for dispensation:

None

6. It was agreed that the minutes of the 261st Parish Council (PC) meeting held on the 13th July 2022 be accepted as a true record of the meeting.

7. Matters arising from the 261st Parish Council meeting held on the 13th July 2022.

7.1 Ice Cream – Cllr Macro said that there was no update, defer to the next month.

7.2 15 Ferry Road – This item is ongoing. Cllr Macro or the Clerk may need to speak to Flagship Housing to get an update as to the progress of the sale.

ACTION: To continue with the process of achieving a sale to a local family.

7.3 Recreation Ground – Cllr Howard is to paint the large goal post. The bird deterrents on the top of the swings appear to be working.

8. Contributions by members of the public.

None

9. Finance

9.1 Authorisation for payment sheet – There are two payments to authorise J Pegg (repair of the play area gates) - £425, Eastern Play Services (wet pour repairs) - £270, total £695. Also, the staff wages of £971.21.

The payment was agreed by all.

9.2 External Audit Report – This is to be deferred to the next meeting.

9.3 Staffing Change – Cllr Macro reported that the Clerk would now be undertaking the role of the RFO following on from the resignation of the Treasurer. It was agreed by all that a laptop should be purchased for the Clerk. Cllr Smith suggested that for data protection purposes there should be extra security put in place on the laptop. It was also agreed by all that, for transparency reasons, SALC should be asked to do the payroll for the Clerk and the Street Cleaner.

10. Planning

DC/22/3126/FUL – 115 Church Street, Orford, IP12 2LL

Change of use of residential annex to separate dwelling.

The Parish Council did not have any objections to the change of use but noted the position of the property on a blind bend and the possible increase in vehicular traffic and agreed the Council should make a neutral representation supporting conditions proposed by the Highways Department.

ACTION: Clerk to notify ESC of the PC's decision.

DC/22/3489/FUL – Bramble House, Rectory Road, Orford, IP12 2NN

Change of use of existing annex to include occasional holiday let accommodation.

It was agreed by all the Councillors not to object to this application.

ACTION: Clerk to notify ESC of the PC's decision.

DC/22/3527/FUL – Seaforth House, Front Street, Orford, IP12 2LN

Demolition of Seaforth House and erection of replacement dwelling and access.

The Councillors had no objection to this application

ACTION: Clerk to notify ESC of the PC's decision.

Other notifications:

11. Parish Council Business: -

(1) Friends Garage Update

An update was given by Cllr Smith. Cllr Smith thanked Cllr Wingrove and Cllr Addy for their help and advice on the development of the Friends Garage site, which has been and continues to be invaluable. An agreement has been reached with the CIC and the developer. It is hoped that contracts will be exchanged between the CIC and the developer over the next month. Planning applications should be submitted early next year for the site. Consultation with the residents/community via a village meeting should be arranged in the next few weeks.

(2) Alde & Ore

Update to be deferred until the next meeting.

(3) Village Feast

The feedback from the event was positive, a good evening was had by all who attended. It was noted how much work the Chairman and the Clerk had done to ensure an enjoyable time had been had by all.

(4) Re-adoption of the Temporary Signs Policy, Data Protection & Information Management Policy, the Standing Orders, Data Protection Risk Assessment, Data Protection Statement, Subject Access Policy, Subject Access Request, and the Health & Safety Policy.

The policies above were proposed by the Chairman and seconded by Cllr Smith.

(5) Co-option of a Councillor

There were no applications for the Councillor vacancy, it was therefore agreed as there are to be elections in May, there is no point in co-opting at the moment.

(6) CIL Expenditure

It was agreed to defer this until the next meeting.

(7) Recreation Ground Play Inspection Report

It was agreed to defer this to the next meeting.

(8) Councillor Training

There was only one Councillor interested in the training, this should be revisited after the elections next year.

12. Correspondence

Figgs Shelter – repointing, low head clearance

It was agreed by all that Cllr Smith contacts a local builder to look at the shelter.

ACTION: Clerk to notify the applicant of the Councils decision.

Resident – signs in Quay Street

A sign on the corner of Broad Street has fallen, Clerk to inform Suffolk Highways.

13. Items for next meeting:

Christmas Tree, Carol Service, Dates of the next years meetings, budget

14. Date of next meeting: 9th November 2022

Meeting closed at 7.40pm.

Signed _____ **(Chairman)** **Date** _____